Quarriers
Caring and support for positive living

Volunteer Application Form

Thank you for showing an interest in volunteering with Quarriers.

About us...
In Scotland today, thousands of people urgently need support and care to overcome physical, mental or emotional problems. To respond to those urgent and critical needs, Quarriers offers the most diverse range of services in Scotland. We support and care for:

- Adults and children with a physical or learning disability
- Children and families facing poverty, family breakdown, exclusion and disadvantage
- Young people who find it difficult to cope with mainstream school or with growing up
- Homeless young people experiencing exclusion, lack of self-esteem and a multitude of other daily problems.
- People with epilepsy requiring assessment, diagnosis and support for their condition
- Carers of all ages needing support, advice or just a friend to listen to them

Quarriers was founded by William Quarrier over 130 years ago. Since then, we have grown to become one of the largest social care charities in Scotland, employing over 1,800 people who challenge inequality of opportunity and bring about positive change in people's lives.

We believe that everyone should be able to lead their own life, however much the odds are stacked against them. We work hard to ensure that the people we support can make meaningful choices. Every day Quarriers helps over 17,000 people lead richer, more rewarding lives and benefit directly from our 112 projects and services across the country.

What you can do for us...
Our services change people's lives. The time and energy that you and other volunteers who share our vision and values are crucial in helping us improve people's lives and rise to the challenges of society's changing needs. We will make sure that we meet your volunteering needs and that you are adequately trained and supported by us.
We are sure that you will find your time with Quarriers satisfying and rewarding.

Please return this form by post or email to:

Louise McGinty
Quarriers Volunteer Centre
Head Office
Quarriers Village
Bridge of Weir
PA11 3SX
Tel: 01505 616109
volunteer.centre@quarriers.org.uk

For more information on the other ways for you to help or get involved with Quarriers, whether by making a donation or taking part in a challenge event, please check our website (www.quarriers.org.uk)

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Please complete ALL parts of this form

Personal Details

Name:..... ***Date of Birth** .....

Address: .....

.....

.....

Postcode: .....

Tel No (day):	**Tel No (evening):**
Mobile Tel No:	**Email:**

Please detail any restrictions on daytime calls or email contact:

.....

Where did you hear about volunteering with Quarriers?

.....

Are you related to anyone within Quarriers?

.....

*For reporting purposes only

Application Information

Volunteers can take on a variety of roles. Are there any Quarriers projects and/or areas of work which particularly interest you?

❑ YES

Please indicate the name of the project(s)/area(s) of interest:

.....
.....
.....

❑ **NO** Please cross those areas of volunteering you are most interested in:

- ❑ Youth Homelessness
- ❑ Adults with Learning and/or Physical Disabilities
- ❑ Children
- ❑ Carers
- ❑ Any other type of work/activities (Please clarify:.....)
- ❑ Fundraising
- ❑ Gardening
- ❑ Leisure/Sports
- ❑ Administration/IT
- ❑ Social Activities
- ❑ Education

At what times are you available for volunteering?

- ❑ Flexible/Negotiable
- ❑ Weekends
- ❑ Weekdays
- ❑ Daytime
- ❑ Evenings
- ❑ Any time

Do you drive? ❑ Yes ❑ No

Occupation

Are you employed/student/other?
Please provide details of current job or course studied.

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.....

Please provide the name and address of your present or last employer if applicable:

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.....

If in education please state place of study.

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.....

About Yourself

What attracted you to the idea of volunteering with Quarriers?

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.....

Have you been involved in voluntary work before? If yes please provide some details

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Please list any relevant present/past work experience, including voluntary work

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Please tell us about any skills/experience that you would particularly like to use at Quarriers.

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What do you hope to get out of your experience as a volunteer?

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Referees

If you are working the first referee should be your current employer. If you have worked in the past 3 years but are not working now this should be your most recent employer. Please note that we would wish to take up references from individuals who are not family members.

Referee 1
Name: ..... Relationship to you:.....
Address : .....
.....
.....
.....
Tel No: .....

Referee 2
Name: ..... Relationship to you:.....
Address : .....
.....
.....
.....
Tel No: .....

Health

Do you have any requirements that we need to be aware of? For example, are there any dietary and/or physical/mental health issues that you feel we could support you with when volunteering?
.....
.....

Disclosure

Rehabilitation of Offenders' Act 1974

The Rehabilitation of Offenders' Act 1974 allows people who have been convicted of certain criminal offences to regard their convictions as 'spent' after a period of years.
However, due to the nature of the work Quarriers carries out, any role that brings you into one-to-one contact with the vulnerable people we support is therefore exempt from the provisions of Section 4(2) of the 1974 Act. Applicants are therefore not entitled to withhold information about convictions that for other purposes are considered as 'spent'.
In the event of a placement as a volunteer being agreed, however, any failure to disclose any convictions may result in the cancellation or immediate termination of your placement by Quarriers. Any information given will be held in the strictest confidence and only used in consideration of your suitability for a volunteering role. Please note that a conviction will not automatically exclude you from volunteering with Quarriers, but will be taken into account when assessing your suitability for the role.

Have you ever been convicted of a criminal offence?

❑ **Yes** ❑ **No**

If yes, please give details below. (Continue on a separate sheet, if necessary)

Details of Conviction (s)	Date (s)	Disposal (s) / Sentence (s) Passed

I confirm that the information on this form is correct. I understand that some of the tasks involved in my role with Quarriers may be of a sensitive nature and I agree to maintain confidentiality at all times.

In accordance with the Data Protection Act 1998, I agree that Quarriers may hold and use personal information about me for volunteering reasons and to keep in touch with me. This information, including that contained in this form can be stored on both manual and computer files. It will be held securely and only accessed by authorised personnel.

Signature: ..... Date: .....

Equal Opportunities Monitoring Form
Please Help Us Promote Equality

CONFIDENTIAL

Quarriers is committed to ensuring equality of opportunity and treatment for all persons in all dimensions of its activities, in the provision, development and promotion of services, and the recruitment of volunteers to help support these services. The organisation seeks to achieve this aim regardless of any specific factors which may result in discrimination, e.g. gender, age, ethnic origin, disability.

The information given will be treated in the strictest confidence. It will be used simply to provide a statistical profile of the volunteers involved within Quarriers departments and projects and will not be made available to any person who is involved in the selection process for this post.

Thank you for your co-operation.

To answer each question, please tick or fill in the appropriate box. If you prefer not to answer a question tick "Prefer not to answer" where applicable.

Date .....

Volunteer Position with Project, if known.....

Where did you hear about volunteering with Quarriers?

☐ Quarriers website	☐ through a Volunteer Centre	☐ word of mouth	☐ Quarriers Volunteer Centre publicity
☐ other			

How did you contact us initially:

☐ telephone	☐ post	☐ e-mail

Number of hours agreed to volunteer per week, if known:

.....

Gender:

☐ Male	☐ Female	☐ Other

Age Band:

☐ Under 18	☐ 18-30	☐ 31-40	☐ 41-50
☐ 51-60	☐ 61-65	☐ Over 65	

Disability (†):

☐ Not disabled	☐ Disabled	☐ Previously disabled

† A person has a disability if he/she has a physical or mental impairment which has a substantial and long-term adverse effect on his/her ability to carry out normal day-to-day activities.

If you consider yourself to be disabled and wish to give details of your disability, please enter these in the box below:

Economic status:

☐ Welfare Benefits	☐ Working part time	☐ Working full time	☐ Pensioner
☐ Student	☐ other please specify		

Ethnic/Cultural Origin (Ŧ):

White ☐ Scottish ☐ Other British ☐ Irish ☐ Any other White background	*Asian, Asian Scottish/British* ☐ Indian ☐ Pakistani ☐ Bangladeshi ☐ Chinese ☐ Any other Asian background	*Black, Black Scottish/British* ☐ Caribbean ☐ African ☐ Any other Black background
Mixed ☐ Any mixed background	*Other* ☐ Other Ethnic Background Please specify:.....	*Undisclosed* ☐ Prefer not to answer

Ŧ Ethnic/cultural origin is not about nationality, place of birth or citizenship. It is about race and broad ethnic group.

If you wish, you may disclose information in this section about yourself:

Religion	*Sexual Orientation*
Nationality	*Marital Status*

Name of Project .....

Location of project .....

Date received .....